

# PTAC Registration Form

Please use this form to identify the model and serial numbers of PTACs at your facility.  
Only record 3.5 kW and larger units with serial numbers beginning with 96, A96, 97,  
A97, 98, A98, 99, A99, 00, A00, 01, A01, 02, A02, 0301, 0302, or 0303.

Upon completion of this form, please email to **regcen@realtime.com** or fax to PTAC  
Special Project Center at 866-347-3837.

You will be contacted by the PTAC Special Project Center. An appropriate number of  
replacement parts and installation instructions will be sent to you based on the number  
of affected PTAC units at your location. If you have any questions, please contact the  
PTAC Special Project Center at 800-729-6122.

**First Name / Last Name** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Shipping Address 1:** \_\_\_\_\_

**Shipping Address 2:** \_\_\_\_\_

**City:** \_\_\_\_\_

**ST** \_\_\_\_\_

**Zip** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Customer ID#:** (above  
address on some customer  
letters) \_\_\_\_\_

#	BRAND	MODEL NUMBER	SERIAL NUMBER
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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#	BRAND	MODEL NUMBER	SERIAL NUMBER
21			
22			
23			
24			
25			
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29			
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32			
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46			

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#	BRAND	MODEL NUMBER	SERIAL NUMBER
47			
48			
49			
50			
51			
52			
53			
54			
55			
56			
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59			
60			
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71			
72			

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#	BRAND	MODEL NUMBER	SERIAL NUMBER
73			
74			
75			
76			
77			
78			
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80			
81			
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96			
97			
98			

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#	BRAND	MODEL NUMBER	SERIAL NUMBER
99			
100			
101			
102			
103			
104			
105			
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107			
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**Customer ID#:** (above address on some customer letters) \_\_\_\_\_

#	BRAND	MODEL NUMBER	SERIAL NUMBER
125			
126			
127			
128			
129			
130			
131			
132			
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#	BRAND	MODEL NUMBER	SERIAL NUMBER
151			
152			
153			
154			
155			
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159			
160			
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162			
163			
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180			

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#	BRAND	MODEL NUMBER	SERIAL NUMBER
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